

ART ON CAMPUS FREQUENTLY ASKED QUESTIONS

What is the Art on Campus Program?

The Art on Campus Program provides the opportunity for members of the University of Toronto community to enjoy the University of Toronto Art Collection by bringing art into their area. The Art Museum University of Toronto Collections staff is here to facilitate this process.

Can I see some of the art that is already out on campus?

Sure! You have most likely seen some already in your travels around campus in an office, a corridor or a meeting room. Some examples of art on campus include Simcoe Hall, The Joseph L. Rotman School of Management, The John P. Robarts Research Library, Gerstein Science Information Centre, and The Ontario Institute for Studies in Education (OISE).

How can I get art in my space?

You have already taken the first step by visiting the Art on Campus Section of the Art Museum website. Now you need to complete an Application for New Art and submit it, along with a floor plan of the space, to the Art Museum.

How do I find my floor plans and my UofT building number/code to complete the application forms?

To find floor plans of your space and your UofT Building number/code click [here](#).

How long will it take to get art in my space?

That depends on your position on the Waiting List. Currently there are approximately 55 units on the Waiting List for Art so, realistically, it will take some time. Your unit is added to the Waiting List by the Art Museum when we receive your completed application.

Why is the waiting time so long?

Many units on campus would like Art in their offices resulting in a high demand for new Art installations. This, coupled with the time required to care for the hundreds of works already on loan on campus, results in a longer waiting period.

Where can I see the art that is available?

Upon approval of your loan request (and when you near the top of the Waiting List), you will be invited to access the Art Museum Image Bank to view the artwork available. You will be asked to provide your UTORid as part of your application which gives you access to the Image Bank. If you have already provided your UTORid to Art Museum you can access the [Image Bank](#).

How many works of art are available?

There are over 800 works of art available including paintings, drawings, prints and photographs.

How do I know what art will work in my space?

The friendly staff at Art Museum works closely with you to ensure that you find artwork that is to your taste, and appropriate to the dimensions and environmental conditions of the space. Remember to take a look at the dimensions and medium of the work when you are making selections from the Image Bank.

When I looked at the Art Museum Image Bank I noticed that a lot of the works are unframed, do I have to frame them?

The Art Museum staff arranges for a consultation with the professional framer. A quote for the framing is then submitted for your approval. Upon approval of the quote, the artwork is framed according to conservation standards, including UV filtering glass. All costs associated with the framing of artwork are borne by your unit, and you receive an invoice directly from the framer.

Can I choose my art in person?

After you have made your selection from the Image Bank, an appointment is made for you to come and see the artwork you've chosen in person at the Art Museum.

Who can handle and install the art?

In order to maintain our insurance coverage, professional art handlers are contracted by the Art Museum. Art Museum arranges for a quote for your approval from professional art handlers. After you approve the quote, Art Museum books the professional art handlers to install the artwork in your space, and you receive an invoice directly from the art handlers.

Who pays for the installation?

All costs associated with the framing, transportation and installation of artwork are borne by your unit, and you receive an invoice directly from the professional art handlers.

Who pays the insurance?

As long as the art is transported and installed in the approved space on campus by professional art handlers, working under the direct supervision of Art Museum staff, it is covered under the [University of Toronto Fine Arts Policy](#). Art Museum pays the insurance premium for such works installed on the St. George campus.

How much will this cost?

We will do our best to keep costs down as much as possible while still maintaining best practice, and ensuring the safety of the artworks. It is challenging to approximate the cost associated with new art installations, as there are so many variables, so this is just a guideline. Often the Art is unframed, so framing an average medium sized 20 x 26 inch work can run anywhere from \$220 to \$350 depending on the mat and frame selected. All works are framed with UV filtering glass so they are protected from harmful UV rays, and can usually stay on display longer.

In accordance with our insurance, transportation and installation of the work is performed by professional art handlers, and is usually billed on an hourly basis. Therefore, transporting works which are easier to move can range from \$100 per hour to \$150 per hour. Installing between one and three works using safety hardware can often take place in one hour with a cost ranging from \$100 to \$150 per hour. For larger jobs

which require two or more art handlers, the hourly rate increases.

Why does the Art have to be on interior walls?

Art is installed on interior walls for its own safety. Interior walls are less subject to variations in temperature and humidity than exterior walls.

What do I do if the Art in my space needs to be moved due to renovations or a staff move?

At least two weeks before the renovation/move is scheduled to take place submit an [Art Move Request form](#) by fax to 416-971-2059 or by email to heather.pigat@utoronto.ca. Art Museum Collections staff will contract professional art handlers to move the art.

What do I do if there is an emergency involving the Art in my space, including a fire, a flood, theft, or vandalism?

Call Art Museum Collections Manager Heather Pigat at 416-946-7090 **immediately**.