

ART ON CAMPUS PROGRAM FREQUENTLY ASKED QUESTIONS

What is the Art on Campus Program?

The Art on Campus Program provides an opportunity for members of the University of Toronto campus community to enjoy the University's art collection, by bringing art into their units. The Art Museum Collections staff are here to facilitate this process.

Can I see some of the art that is already out on campus?

Sure! You've most likely seen some already on your travels around campus (for example, in an office, a corridor or a meeting room). Some locations of art on campus include Simcoe Hall, The Joseph L. Rotman School of Management, The John P. Robarts Research Library, Gerstein Science Information Centre, and The Ontario Institute for Studies in Education (OISE).

How can I get art in my space?

You've already taken the first step by visiting the Art on Campus section of our website. Now you need to complete an Application for New Art form and submit it, along with a floor plan, to us. Please note that we prioritize public-facing spaces and senior offices.

How do I find my floor plans and my UofT building number/code to complete the application forms?

To find floor plans of your space and your UofT Building number/code click [here](#).

How long will it take to get art in my space?

That depends on your position on the waiting list. We receive loan requests from all departments and faculties on St. George Campus. The collections team will arrange a site visit, discuss your preferences, and provide a selection of work based on an environmental assessment of the location. Once artworks are selected, they may require framing, and then installation by professional art handlers. We can provide you with an estimated timeline after we receive your initial request, but please note that the process can take several months.

Why is the waiting time so long?

Many units on campus would like art in their offices, resulting in a high demand for new art installations. This, coupled with the time required to care for the hundreds of works already on loan on campus, results in a longer waiting period.

Where can I see the art that is available?

Upon approval of your loan request (and when you near the top of the waiting list), you will be invited to access the Art Museum Image Bank to view available artwork. You will be asked to provide your UTORid as part of your application, which gives you access to the Image Bank. If you have already provided your UTORid to Art Museum you can access the [Image Bank](#).



How do I know which artworks will work in my space?

Our friendly collections staff will work closely with you to ensure that you find artwork representative of your unit's mandate and vision, as well as being appropriate for the environmental conditions, dimensions and day-to-day use of your space. We will then provide you with a shortlist of suggestions that best match your preferences. Remember to take a look at the dimensions and media of artwork when you are making selections from the Image Bank.

When I looked at the Art Museum Image Bank I noticed that a lot of the works are unframed. Do I have to frame them?

If an artwork is unframed or requires re-framing, Art Museum staff arrange for a consultation with a professional framer. A quote is then submitted for your approval. All artworks are framed according to conservation standards, including the use UV-filtering glass. Associated costs are borne by your unit, and you will receive an invoice directly from the framer.

Can I choose my art in person?

Unfortunately, we cannot accommodate viewings of the Art on Campus collection.

Who can handle and install the art?

In order to maintain our insurance coverage, professional art handlers are contracted by the Art Museum. We arrange for a quote for your approval from professional art handlers. We will book art handlers to install the artwork, and you will receive an invoice from them directly.

Who pays for the installation?

All costs associated with the framing, transportation and installation of artwork are borne by your unit, and you receive invoices directly from any contracted third parties, such as framers and art handlers.

Who pays the insurance?

Art transported and installed by approved art handlers working under Art Museum supervision are covered under the [University of Toronto Fine Arts Policy](#).

How much will this cost?

We do our best to keep costs to a minimum while maintaining best practices and ensuring the safety of artworks. Costs associated with new installations can vary. For example, if a 20" x 26" artwork requires framing, the cost may range from \$220-\$350.

Transportation and installation of artwork is usually billed on an hourly basis, which ranges from \$100-150 per hour. For larger jobs requiring two or more handlers, this rate increases.

Why does the art have to be on interior walls?

Art is installed on interior walls for its own safety. Interior walls are less subject to variations in temperature and humidity than exterior walls.

What do I do if the art in my space needs to be moved due to renovations, a staff move, or a similar planned event?

Please submit an Art Move Request form, or email us at artoncampus@utoronto.ca least two weeks prior to a renovation/ move. Collections staff will contract professional art handlers to move artwork to a safe location.

What do I do if there is an emergency involving the art in my space, including a fire, a flood, theft, or vandalism?

Immediately contact Art Museum staff as follows:

Alex King, Collections Coordinator (alexandra.king@utoronto.ca / 416 946 7090)

Liz Ikiriko, Curator, Collections and Art in Public Spaces (liz.ikiriko@utoronto.ca)